

DATE: May 5, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK'S OFFICE
2004 MAY 6 PM 1 28

Please place the following item on the **REGULAR** agenda for the Council Meeting of **MAY 11, 2004.**)

Item should read as follows:

Request approval for the Director of Purchasing to reject the bids submitted for Bid No. 2004-085, Type1, Class 1 Ambulances for the El Paso Fire Department. This item will be re-bid with revised specifications.

Contact person: Monica Vera, Administrative Analyst at 915-541-4234.

AGENDA FOR: **MAY 11, 2004**

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Agenda Item Form

Agenda Date: May 11, 2004

Districts Affected: All

Dept. Head/Contact Information: Byron Johnson/Monica Vera

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
☐ Grant (duration of funds: _____ Months)
☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

Approval for the Director of Purchasing to reject the bids submitted for Bid No. 2004-085, Type 1, Class 1 Ambulances for the El Paso Fire Department.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:
None

Statutory or Citizen Concerns:

None

Departmental Concerns:

None

PURCHASING DEPARTMENT

TO: City Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing

THRU: Monica Vera
Administrative Analyst

DATE: May 5, 2004

Please place the following item on the REGULAR COUNCIL AGENDA for the Council Meeting of Tuesday, May 11, 2004.

Item should read as follows:

Request approval for the Director of Purchasing to reject the bids submitted for Bid No. 2004-085, Type1, Class 1 Ambulances for the El Paso Fire Department. This item will be re-bid with revised specifications.

CITY CLERK'S USE:

ITEM NO. _____



El Paso

FIRE DEPARTMENT

8600 Montana Avenue El Paso, Texas 79925 Telephone (915) 771-1000 Fax (915) 771-1023

Roberto Rivera
Fire Chief

Steven R. Surface
Assistant Fire Chief

Michael Widtfeldt
Assistant Fire Chief

Donald J. Marron
Assistant Fire Chief

Edward Lowe
Deputy Chief

Robert E. Vance
Deputy Chief

Manuel Chavira
Deputy Chief

Janet F. Walker
Medical Deputy Chief

Victor M. Acosta
Fire Marshal

Raul Tarango
Administrative Chief

May 4, 2004

Byron Johnson, Purchasing Director
City Purchasing
#2 Civic Center Plaza
El Paso, TX 79901

Re: Recommendation to Reject and Re-bid Bid Number 2004-085

Dear Byron Johnson:

Due to some errors made in the bid specifications for the Type 1, Class 1 Ambulances I am recommending that we reject the bids. Specifically, there has been some misunderstanding concerning our temperature-controlled drug kits and the "crew-cab" provision in our specifications.

Because of the drug box confusion, we were forced during the bid process to delete it, among other items. Since temperature control of our drug kits is such a critical legal issue, I feel it imperative that we revise the specifications to eliminate confusion. State regulations require that we store all of our drugs in an environment consistent with FDA and manufacturers' recommendations. We must be very specific on this item (i.e., include a recommended model and/or manufacturer) and provide for continuous temperature management even when the ambulance is parked.

In addition, an error in the specification for the cab provision lead to confusion over the exact cab option desired. What was intended was Ford's "SuperCab" option but what had been specified was the Ford Crew Cab. I believe that some of the vendors did not bid on this separate item because it simply didn't make sense. This one mistake limited our model choices significantly. I would like to correct this item prospectively as well.

Thank you for your help in this matter.

Sincerely,

Roberto Rivera

Roberto Rivera, Fire Chief